



Niche 212 Time Sheet

Week Ending _____

	Start	Lunch break	Finish	other breaks	Total Hours
Monday					
Tuesday					
Wednesday					
Thursday					
Friday					
Saturday					
Sunday					

Employee's Name: _____	Total Hours	
Employee Signature		

Client's Name: _____	Total Hours	
Client's Signature: _____		

TIMESHEETS MUST BE SIGNED AND EMAILED TO
donnac@niche212.com.au
PLEASE ENSURE YOU EMAIL TIMESHEET BY 5.00PM FRIDAY EACH WEEK
PAYMENT CANNOT BE MADE WITHOUT A SIGNED TIMESHEET